



Request for Proposals

Evaluation of the IPAC-AFMC First Nations, Inuit and Métis Health Core Competencies Implementation Project

Expressions of Interest due by December 20, 2009

The Indigenous Physicians Association of Canada (IPAC) and the Association of Faculties of Medicine of Canada (AFMC) are inviting proposals from consultants who are interested in undertaking the *evaluation component* of our First Nations, Inuit and Métis Health Core Competencies Implementation project. The evaluation component must be completed by March 31, 2010.

[The IPAC-AFMC First Nations, Inuit, Métis Health Core Competencies Framework](#) was developed to inform Indigenous health curriculum development in undergraduate medical education. This project phase (Nov. 2008 to March 2010) has focused on the initial stages of implementation of the core competencies. The project has involved faculty from Canada's 17 medical schools and Indigenous community representatives and organizations in the development of resources to support the curriculum implementation.

Scope of Work

1. To establish a baseline of information on the core competencies implementation the contractor will,
 - a. Create a summary of curriculum implementation activities at the medical schools through the review of meeting minutes;
 - b. Conduct a quantitative assessment of actual or planned implementation of the core competencies through an online survey of the 17 medical faculty members of the IPAC-AFMC Indigenous Health Education Working Group (IHEWG);
 - c. Assess the value of the core competencies framework, impact (successes and challenges) in implementation; value of the IHEWG, and the processes used by IPAC-AFMC through telephone interviews with 20 IHEWG members.
2. Conduct an evaluation of the process used by IPAC-AFMC (was it open, inclusive, participatory, etc.) to develop the Curriculum Implementation Toolkit through an online survey of the participants (approximately 60 people).
3. Conduct an evaluation of the IPAC-AFMC partnership and processes (challenges, successes, lessons learned, and areas for improvement) through the interview of seven Executive Committee members. Two teleconferences will be scheduled: one for IPAC members and one for AFMC.

The scope of this evaluation does not include assessment or evidence of the effectiveness of the curriculum in medical education. The consultant may, however be asked to recommend some strategies for the long-term assessment of the impact of the curriculum.

Materials to be furnished to consultant(s)

- 1) Background documentation and resources developed (e.g. Curriculum Implementation Toolkit, minutes of meetings);
- 2) Contact details for persons to be surveyed or interviewed;
- 3) Access to online survey tool and teleconference lines if needed;
- 4) Access to IPAC-AFMC Executive Committee members as needed.

Contract Value

The total value of this contract is \$45,000.00 (plus applicable taxes) for work to begin immediately with completion by March 31, 2010.

Proposal Submissions Should Include:

- CV and references
- Details as to how many staff will be involved so as to complete the various components of the evaluation work within the timeframe
- A detailed evaluation plan
- A corresponding timeline/schedule of work.

Submissions are due to AFMC by 11:00 p.m. EDT, Sunday, December 20, 2009.

Please electronically forward your submission to Barbie Shore, Project Manager at bshore@afmc.ca.

Beyond the CV, submissions should not exceed 7 pages and must be in a font of no less than 12pt.

We thank all consultants for their interest; however, only those under consideration will be contacted. Work will begin January 2009.

www.ipac-amic.org

www.afmc.ca/social-aboriginal-health-e.php

Intellectual Property Rights

As per the Contribution Agreement between Health Canada, First Nations and Inuit Health Branch (FNIHB) and the Indigenous Physicians Association of Canada (IPAC) and Association of Faculties of Medicine of Canada (AFMC), any material produced by the IPAC-AFMC Project (or consultants engaged by the IPAC-AFMC Project) in carrying out its obligations under this Contribution Agreement shall vest in and remain the conjoint property of the, Indigenous Physicians Association of Canada (IPAC) and the Association of Faculties of Medicine of Canada (AFMC), unless otherwise agreed to by the Parties.